



BOARD NOMINATION FORM

MARGARET RIVER
BUSSELTON
TOURISM
ASSOCIATION

2022

MRBTA.COM.AU

To be eligible for Election to the Board of MRBTA, candidates are asked to complete this nomination form and provide a candidate credentials statement.

Please note

1. Eligible members can nominate themselves.
2. Nominations close at 4.30pm on Tuesday 27th September 2022.
3. Nominations must be submitted via this form and submitted to the Public Officer via
Email: secretary@margaretriver.com
Mail/In Person: 100 Bussell Highway, Margaret River WA 6285
4. The nominee must be a member or the appointed representative of an MRBTA member business. The member must have been a financial business for at least 12 consecutive months immediately prior to the election.
5. Information provided will be used to prepare a Nominee Credentials Statement which will be distributed with ballot papers.
6. The AGM will be held on Tuesday 25th October 2022.

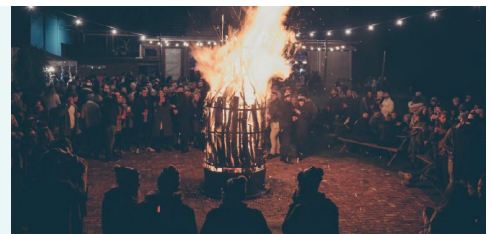
OFFICE USE ONLY - CERTIFICATE OF RECEIPT

I certify that the nomination form was received at _____(time) on _____(date)
and the nominee has been a financial member of MRBTA for at least 12 months.

Signed_____

Candidate Checklist

- ☐ Nomination Form signed by Nominee
- ☐ Nominee Credentials Statement
- ☐ Photograph of Nominee attached



PART 1: Nomination Form

Eligible members can nominate themselves or be nominated by an independent eligible member.
If being nominated by an independent member, the nominator must also sign the Nomination form.

I, _____ of _____ wish to nominate
Nominator Name Nominator Business Name

i) ☐ Myself or

ii) ☐ _____ of _____
Nominee Name Nominee Business Name

to fill a vacancy on the Board of Margaret River Busselton Tourism Association.

Nominee Signature

Nominator Signature (if applicable)

PART 2: Nominee Credential Statement

Candidates are asked to provide information about themselves which will be distributed with election ballots. To ensure candidate information is presented in a consistent manner, we ask all nominees to explain their experience and demonstrate their suitability for election using the Nominee Credential Statement

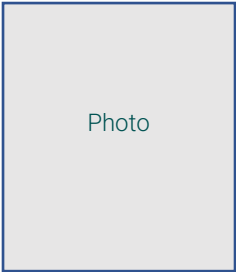
INSTRUCTIONS FOR NOMINEES

General

- Please use the attached form and keep your responses to a single A4 page (Min font size 10, Lining spacing 1.5).
- Please return the completed form electronically as a Microsoft Word document.
- Please include a recent photograph, submitted electronically by email as a scanned jpeg (.jpg). Hard copy photos will be accepted and scanned/cropped if necessary.
- If the Public Officer is not satisfied that Nominee Credentials Statement complies with the rules as outlined above, the statement will be returned to the nominee with an explanation. The nominee will be given reasonable time to submit an amended version.
- The Public Officer is not required to verify or investigate any information included in a Nominee Credentials Statement unless it pertains to MRBTA.
- For further information about the Nominee Credentials Statement please contact MRBTA via Phone 9757 5904 or email secretary@margaretriver.com.

Completing Your Nominee Credential Statement

1. **Part A: Personal Profile:** This section is provided for you to describe any aspect of your current role, history, reasons for seeking a position on the Board and/or aspirations either personal or in relation to regional tourism.
2. **Part B: Experience & Expertise:** The aim of these sections is to assist in communicating the experience and expertise that you could bring to the MRBTA Board in relation to main areas of responsibility.
 - **Business Management & Operations:** MRBTA's Board is collectively responsible for establishing the strategic direction and monitoring the performance of our business operations. Please summarise your relevant experience in monitoring operational performance and evaluating business opportunities & threats.
 - **Financial literacy:** The Board provides direction to management in the formulation of budgets and assesses financial statements and trends. Please summarise your experience in setting budgets and monitoring finances, as well as understanding financial reports to inform decision making.
 - **Tourism industry knowledge/involvement:** The Board needs to make strategic decisions based on a good understanding of the tourism industry, especially in this region. Please describe your relevant experience in and/or knowledge of the tourism industry.
 - **Leadership & Governance:** Board members need to work together to provide strong governance and leadership for the organisation. Please describe any experience you might have as a member of boards, councils, committees, associations, clubs, etc.



Candidate Name:
Business Name:

Part 1: Personal profile and overview

Part 2: Experience & Expertise

Business Management / Operations
Finance & Budgeting
Tourism Involvement
Leadership & Governance